

Prospect Town Council
Budget Workshop
Approved Minutes
April 13, 2020

Chairman Slapikas called to order the Virtual Budget Workshop of the Prospect Town Council @ 5:00 p.m. The meeting began with the Pledge of Allegiance.

Attending:

A roll call for attendance was taken by Chairman Slapikas.

Via Online: J. Slapikas, P. Murray, T. Graveline, S. Pilat, R. Blanc, P. Geary, L. Fitzgerald, M. Patchkofsky & S. Lusas Kolodziej

Also, in Attendance via Phone: Mayor Robert J. Chatfield and Katie Blinstrubas

There were additional callers online that could view and listen.

Insurance Notice: The Mayor will give an update

Zoning Board of Appeals: #5100 – Total \$2,225

Motion made by T. Graveline, seconded by S. Lusas Kolodziej to approve the Budget of Zoning Board of Appeals #5100 in the amount of \$2,225. Disc. A roll call vote was taken: **9 Approved**/J. Slapikas, M. Patchkofsky, P. Murray, R. Blanc, S. Pilat, P. Geary, S. Lusas Kolodziej, L. Fitzgerald and T. Graveline. **Opposed/None. Motion passes.**

Assessor: #5250 – Total \$110,457

A pause was taken while the Chairman conferred with the Mayor. The Mayor joined the meeting via phone.

Motion made by P. Geary, seconded by T. Graveline to approve the Budget of the Assessor in the amount of \$110,457. Disc. P. Geary questioned the discrepancy between the wage increases of 2.25% and 2.5% across the Budget for the Town employees and called for consistency. M. Patchkofsky questioned if the Council would be comfortable with the 2.25%. Questions were raised to the Mayor of the increase of 2.25% and not 2.5%, in this case with negotiations with the Union. The Mayor advised that he had some ideas to present to the Union. Disc. The change was recommended: #5250-00 Salary (Assessor) from \$49,482 to \$49,361 and #5250-01 Clerical Assts. 2 FT from \$56,762 to \$56,624. The Council also reduced #5250-02 Supplies from \$700 to \$450 and #5250-04 from \$250 to \$100 for a bottom-line total of \$109,616. Disc. **Motion** made by T. Graveline, seconded by M. Patchkofsky to approve the amendment of the Assessor Budget from \$110,457 to \$109,616. A roll call vote was taken.

9 Approved/ J. Slapikas, M. Patchkofsky, S. Lusas Kolodziej, R. Blanc, S. Pilat, P. Geary, L. Fitzgerald, P. Murray and T. Graveline. **Opposed/None. Motion passes.**

Town Buildings #6100 – Total \$649,000 Mayor Chatfield advised that the Community Center was added to Town Buildings and would not be a separate entity. **Motion** made by P. Murray, seconded by P. Geary to approve for discussion the Budget of Town Buildings in the amount of \$649,000. Disc. Council members questioned bids for contractors and pricing for Heating #6100-03. The Mayor advised he received pricing in October or November and is through a local contractor that matches the pricing of the consortium. P. Murry questioned gasoline to which Mayor Chatfield advised is below the consortium price. As to Town Buildings this does not include the Library except for electricity and oil which is through the Town. P. Geary questioned line item #6100-00 Maintenance, as it had increased from \$31,145 to \$70,000. The Mayor explained that due to a continuous transfer into this account, he felt it was best to increase the amount. T. Graveline questioned line item #6100-06 Painting & Carpet commented on postponing replacing items and suggested to instead fix what breaks. P. Geary stated that she is uncomfortable with spending money where it is not necessary. P. Murray questioned the cost of the increased cleaning and questioned if it was included in the Budget. Mayor Chatfield advised that it should be paid by FEMA. M. Patchkofsky questioned if the salaries under #6100-00 Maintenance. The Mayor advised that there is one vendor for two buildings, the rest are part-time Town employees. The Mayor stated that he is paying wages of \$15.32, \$14.14 and \$13.10. Council members questioned line item #6100-01 Electricity 26 Meters \$115,000. Mayor Chatfield advised that he is locked in for 3 years. After discussion, Council members recommended to change line item #6100-01 Electricity 26 Meters from \$115,000 to \$112,000. Chairman Slapikas called for an amended motion. **Motion** made by L. Fitzgerald, seconded by T. Graveline to amend and approve the previous motion from a bottom-line total of \$649,000 to \$646,000 for Town Buildings #6100 and to reduce line item #6100-01 Electricity 26 Meters by \$3,000 from \$115,000 to

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\$112,000. A roll call vote was taken. 9 Approved/ J. Slapikas, M. Patchkofsky, S. Lusas Kolodziej, R. Blanc, P. Geary, S. Pilat, L. Fitzgerald, T. Graveline, P. Murray. Opposed/None. **Motion passes.**

Land Use Inspector #6450 - \$101,432

Motion made by P. Geary, seconded by S. Lusas Kolodziej to approve the Budget for Land Use Inspector #6450 in the amount of \$101,432. Mayor Chatfield advised that there was an error in the amount to line item #6450-02 Land Use Tech as the amount should be \$34,460. Council members requested to change the increase to 2.25% from 2.5% for line item #6450-00 Land Use Inspector from \$59,232 to \$59,088. Council members also requested to change line item #6450-03 Conferences from \$400 to \$200 for a bottom-line total of \$102,948. **Motion** made by M. Patchkofsky, seconded by R. Blanc to approve the amended motion for Land Use Inspector #6450 for an increase to bottom-line total to \$102,948 from \$101,432. A roll call vote was taken. 9 Approved/ J. Slapikas, M. Patchkofsky, S. Lusas Kolodziej, S. Pilat, P. Geary, L. Fitzgerald, T. Graveline, P. Murray. **Opposed/None. Motion passes.**

Insurance #6750 - \$345,682

Motion made by P. Murray, seconded by R. Blanc to approve the Budget for Insurance. Disc. Mayor Chatfield advised that the cost will be a little less as he received a letter from the insurance company. Council members questioned in which category Liability or Worker's Comp. P. Murray requested to speak with the Town's representative from HD Segur. Disc. **Motion** made by S. Lusas Kolodziej, seconded by P. Murray to table the motion until there is further information.

Solid Waste #6950 - \$528,229

Motion made by S. Lusas Kolodziej, seconded by R. Blanc to approve the Budget of Solid Waste #6950 in the amount of \$528,229. Disc. P. Geary commented that the line item #6950-00 Custodians salary would need to be changed for an increase of 2.25% from \$23,009 to \$22,952. Council members questioned line item #6950-10 Policy Board for a total of \$3,220 and who is paid. Mayor Chatfield advised that the Policy Board operations manager Mark Bodman that conducts all negotiations for the Towns; each Town contributes to his salary. Disc. T. Graveline also requested on line item #6950-05 Bristol/Covanta 67.20 for a dollar sign to be placed before the 67.20 and to put per ton after it. M. Patchkofsky requested to decrease line item #6950-03 Recycling (SM) from \$95,000 to \$90,000. No further comments were made. **Motion** made by R. Blanc, seconded by P. Murray to amend the motion of Solid Waste #6950, from \$528,229 to \$523,172.00. A roll call vote was taken. 9 Approved/ J. Slapikas, M. Patchkofsky, S. Lusas Kolodziej, S. Pilat, P. Geary, L. Fitzgerald, T. Graveline, P. Murray. **Opposed/None. Motion passes.**

Town Roads #7000 - \$187,911

Motion made by S. Lusas Kolodziej, seconded by T. Graveline to approve the Budget of Town Roads #7000 in the amount of \$187,911. P. Geary commented that the line item of #7000-05 Asst. Dir. Public Works should be changed from \$94,118 to 93,889 for a salary increase of 2.25% and not 2.5%. L. Fitzgerald questioned line item #7000-02 Tree Trimming increase to \$35,000. The Mayor advised that there were more monies added to this line item as in the past there were many transfers to this line item. Disc. **Motion** made by S. Lusas Kolodziej, seconded by T. Graveline to approve the amended motion for a new bottom line total for Town Roads #7000 in the amount of \$187,682. A roll call vote was taken. 9 Approved/ J. Slapikas, M. Patchkofsky, S. Lusas Kolodziej, S. Pilat, P. Geary, L. Fitzgerald, T. Graveline, P. Murray. **Opposed/None. Motion passes.**

Ice & Snow #7050 - \$290,000

Motion made by R. Blanc, seconded by M. Patchkofsky to approve the Budget of Ice & Snow #7050 in the amount of \$290,000. Council members requested to decrease the amount for line item #7050-03 Sand by \$15,000 from \$40,000 to \$25,000 as there was still sand available. Also, to decrease both line items #7050-01 Maintenance and #7050-02 Supplies/Parts; both line items were \$62,500 and were decreased to \$60,000 each. Disc. T. Graveline commented to use unexpended monies to purchase items for the next Budget year. Disc. **Motion** made by R. Blanc, seconded by P. Murray to accept the amended motion for Ice & Snow #7050 for a new bottom line total of \$270,000. 9 Approved/ J. Slapikas, M. Patchkofsky, S. Lusas Kolodziej, S. Pilat, P. Geary, L. Fitzgerald. **Opposed/T. Graveline, P. Murray. Motion passes.**

Elections & Registrars #5150 - \$69,186 (Revisited)

Registrar K. Blinstrubas contributed to the meeting via phone. K. Blinstrubas advised that the Registrars reviewed the Budget and had made changes. The changes are as follows:

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Elections & Registrars #5150 - \$69,186

	From	To
5150-00 Salaries	\$31,186	\$31,186
5150-01 Election Workers	\$17,000	\$24,300
5150-02 Supplies	\$ 2,000	\$ 2,000
5150-03 Tabular Programming	\$ 6,000	\$ 5,500
5150-04 Food for Elections	\$ 1,000	\$ 1,000
5150-05 Sessions SM	\$ 1,000	\$ -0-
5150-06 Voter Canvas SM	\$ 2,000	\$ 300
5150-07 Conf. & Training	\$ 8,000	\$ 2,700
5150-08 Computer Setup	\$ 1,000	\$ -0-
Total	\$69,186	\$66,986

Disc. **Motion** made by M. Patchkofsky, seconded by S. Lusas Kolodziej to approve the amended Budget for Elections & Registrars #5150 from \$69,186 for a new bottom line total of \$66,986. A roll call vote was taken. **9 Approved/ J. Slapikas, M. Patchkofsky, S. Lusas Kolodziej, S. Pilat, P. Geary, L. Fitzgerald, T. Graveline, P. Murray. Opposed/None. Motion passes.**

Mayor Chatfield thanked everyone for their time.

Adjournment:

Motion made by R. Blanc, seconded by P. Murray to adjourn the meeting. Unanimous. The meeting adjourned @ 6:45 p.m.

Jeff Slapikas
Chairman