



Packet #2-TC-
6-16-2020
8 pgs

OFFICE OF THE MAYOR • TOWN OF PROSPECT, CT 06712-1699
ROBERT J. CHATFIELD, MAYOR
758-4461
WWW.TOWNOFPROSPECT.COM

June 16, 2020

6-16-2020-1

Mr. Jeffrey B. Slapikas
Prospect Town Council
36 Center Street
Prospect, CT 06712

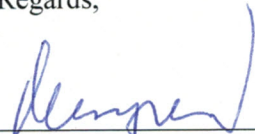
Dear Chair Slapikas,

I respectfully request the following year end transfer for the 2019-2020 Budget.

From:	To:		
BTE #6200-1 Medical Ben \$74,891.00	Fire Marshall #6650-08 3,736 miles	\$2,132.00	
	Insurance Worker Comp #6750-01	\$13,585.00	
	Cap Non Recurring- Sidewalk Design	\$53,974.00	
	Town Hall Buildings #6100-02 Phones	\$5,200.00	
Total:	Total:	\$74,891.00	\$74,891.00

Thank you for your attention to this matter.

Regards,


Robert J. Chatfield
Mayor

Jeffrey B. Slapikas
Chair



VIII. Termination

This Contract shall remain in full force and effect for the entire term of the Contract period stated above unless sooner terminated by either of the Towns or the State Police by providing thirty (30) days prior written notice of intent to terminate the Contract.

Town of Prospect

State of Connecticut
Department of Emergency Services
and Public Protection

By _____
Robert J. Chatfield
Its Mayor
Duly Authorized

By _____
James C. Rovella
Commissioner
Duly Authorized

Date: _____

Date: _____

Town of Bethany

State of Connecticut
Department of Emergency Services
and Public Protection

By Paula Cofrancesco
Paula Cofrancesco
Its First Selectman
Duly Authorized

By _____
James C. Rovella
Commissioner
Duly Authorized

Date: 6/3/2020

Date: _____

RepublicanAmerican

389 Meadow Street • Waterbury, CT 06702 • 1-800-992-3232

Classified Advertising Proof

Account Number: R19152

Order Number: RA0851208

Title: Republican-American | Class: L-Legal -Public Notice 019

Start date: 6/10/2020 | Stop date: 6/10/2020 |

Insertions: 1

Title: Rep-Am.com | Class: L-Legal -Public Notice 019

Start date: 6/10/2020 | Stop date: 6/10/2020 |

Insertions: 1

NOTICE OF BID

The Town of Prospect is requesting a bid of the removal or abandonment in place of a 5,000 gallon fiber glass fuel tank. The location of the tank is Prospect Community Center, 12 Center Street, Prospect, CT. There will be a mandatory site meeting on June 16, 2020 at 10 A.M. The bid opening will be on Friday, June 20, 2020 at 11:00 A.M. All DEEP regulations on removal, abandonment in place, testing and disposal will be required. It is the responsibility of the contractor to apply for DEEP, fire marshal, building officials or Chesprocott Health Department for permits.

Robert J. Chatfield
Mayor
RA June 10, 2020

Total Order Price: \$62.64

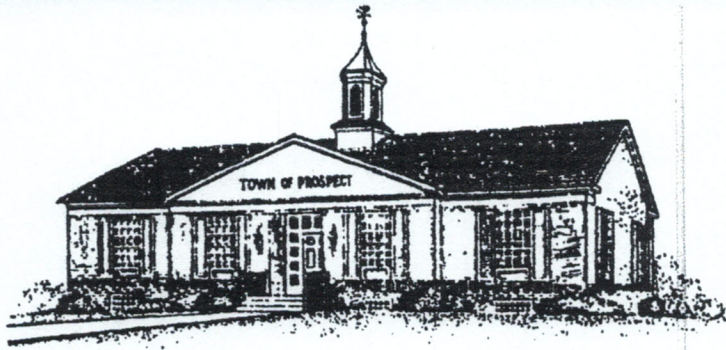
Please call or send an email by 3pm to approve or to make changes.

(No call back will result in your ad running as it appears on this proof.)

Advertisements placed on CTJobs.com, AfterCollege.com and Recruitment Networks run for 30 days

Salesperson: Regina | Printed on: 6/9/2020

Telephone: 203-574-3636 ext 1124 | Fax: 203-754-0644



OFFICE OF THE MAYOR • TOWN OF PROSPECT, CT 06712-1699
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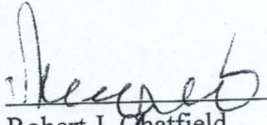
REQUEST FOR PROPOSAL

The Town of Prospect is seeking a request for proposal for an architect with experience with the Connecticut Historic Commission for repair to the Meeting Place at 30 Center Street, Prospect, CT.

The Meeting Place was built in 1904 as Prospect's original library.

There will be an onsite meeting on June 17, 2020 at 10 A.M. at the Prospect Town Green at 30 Center Street.

Proposal will be opened on June 22, 2020 at 11 A.M. at the Office of the Mayor at 36 Center Street, Prospect, CT.


Robert J. Chatfield
Mayor

An Equal Opportunity Employer



RepublicanAmerican

389 Meadow Street • Waterbury, CT 06702 • 1-800-992-3232

Classified Advertising Proof

Account Number: R19152

Order Number: RA0851237

Title: Republican-American | Class: L-Legal -Public Notice 019
Start date: 6/10/2020 | Stop date: 6/10/2020 |
Insertions: 1

Title: Rep-Am.com | Class: L-Legal -Public Notice019
Start date: 6/10/2020 | Stop date: 6/10/2020 |
Insertions: 1

REQUEST FOR PROPOSAL

The Town of Prospect is requesting a proposal for removing asbestos and other contaminants from the Prospect Grange building located at 19 Center Street prior to demolition.

A site meeting will take place on June 15, 2020 at the Prospect Grange building at 19 Center Street at 11 A.M.

The proposal will be opened on June 24, 2020 at the office of the Mayor at 36 Center Street, Prospect, CT at 11 A.M.

All permits from the State of Connecticut, town of Prospect or Chesprocott Health District will be the responsibility of the contractor.

Robert J. Chatfield
Mayor
R-A June 10, 2020

Total Order Price: \$69.60

Please call or send an email by 3pm to approve or to make changes.

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RepublicanAmerican

389 Meadow Street • Waterbury, CT 06702 • 1-800-992-3232

Classified Advertising Proof

Account Number: R19152
Order Number: RA0851213

Title: Republican-American | Class: L-Legal -Public Notice 019
Start date: 6/10/2020 | Stop date: 6/10/2020 |
Insertions: 1

Title: Rep-Am.com | Class: L-Legal -Public Notice 019
Start date: 6/10/2020 | Stop date: 6/10/2020 |
Insertions: 1

BID NOTICE

The Town of Prospect is requesting sealed bids on furnishing one Gledhill Road Machinery model 10HSJPR snow plow.

The bids will be opened and publicly read aloud on Wed., June 17, 2020 at 1:00 P.M. at the Office of the Mayor.

Proposals must be submitted per specifications in sealed envelopes and plainly marked Bid on Gledhill 10 ft. plow.

The Town of Prospect reserves the right to accept or reject any and all bids; to waive any informalities, to divide the award; or to accept any bid deemed in the best interest of the Town of Prospect.

All equipment to meet O.S.H.A. standards.

Robert J. Chatfield, Mayor
R-A June 10, 2020

Total Order Price: \$74.24

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**Fiscal Year 2019-2020
6/11/2020
PROSPECT LIBRARY**

Line Item	Title	Adopted	Current	After Ecumbered
7350-00	Director	\$65,515.00	\$2,520.00 (6/13/2020)	-----
7350-01	Assistant Director	\$49,025.00	\$4,599.90 (6/13/2020)	-----
7350-02	Clerical Staff	\$103,970.00	\$15,966.21 (6/13/2020)	-----
7350-03	Supplies	\$10,500.00	\$1,863.33	\$342.72
7350-04	Books/Cataloging	\$30,000.00	\$10,760.67	\$9,048.74
7350-05	Utilities	\$19,000.00	\$5,685.49	-----
7350-06	Contracted Mainten.	\$24,179.00	\$11,112.75	\$4,517.32
7350-08	Cap. Improvments	\$4,500.00	\$196.92	-----
7350-10	CD/Video	\$5,500.00	\$836.58	\$417.10
7350-11	Programs/Conferences	\$6,000.00	\$1,264.49	\$1,014.14
7350-12	Board Clerk	\$935.00	\$340.00	\$255.00
7350-13	Technology/Ebooks	\$6,700.00	\$0.56	\$0.56

Month Ending: Administration	Fees Clt'd	2019/2020	Recently Pd Bills	\$ Spent To Date	Total Inc. Bills & Spent	Balance Available
Supplies/Computer Program		\$ 3,275.00	\$ -	\$ 3,275.00	\$ 3,275.00	\$ -
Background Checks		\$ 500.00	\$ -	\$ 240.90	\$ 240.90	\$ 259.10
Clerk		\$ 1,800.00	\$ -	\$ -	\$ -	\$ 1,800.00
Program Brochure		\$ 4,500.00	\$ -	\$ 2,340.00	\$ 2,340.00	\$ 2,160.00
Director of Recreation		\$ 60,850.00	\$ -	\$ 60,850.00	\$ 60,850.00	\$ -
Program Assistant P.T.		\$ 24,846.00	\$ -	\$ 24,846.00	\$ 24,846.00	\$ -
Summer Help		\$ 3,900.00	\$ -	\$ 3,898.00	\$ 3,898.00	\$ 2.00
Professional Development		\$ 1,000.00	\$ -	\$ 654.00	\$ 654.00	\$ 346.00
Car Expense		\$ 2,000.00	\$ -	\$ -	\$ -	\$ 2,000.00
SUBTOTAL		\$ 102,671.00	\$ -	\$ 96,103.90	\$ 96,103.90	\$ 6,567.10
Park Operations						
Park Develop/Improv		\$ 80,000.00	\$ -	\$ 50,666.51	\$ 50,666.51	\$ 29,333.49
Building Maintenance		\$ 10,000.00	\$ -	\$ 9,404.75	\$ 9,404.75	\$ 595.25
Field Maintenance		\$ 11,000.00	\$ -	\$ 5,800.00	\$ 5,800.00	\$ 5,200.00
Port - A - Lets		\$ 4,000.00	\$ -	\$ -	\$ -	\$ 4,000.00
Monitoring Charge		\$ -	\$ -	\$ -	\$ -	\$ -
Vandalism		\$ 3,000.00	\$ -	\$ -	\$ -	\$ 3,000.00
SUBTOTAL		\$ 108,000.00	\$ -	\$ 65,871.26	\$ 65,871.26	\$ 42,128.74
Swim Program						
Lifeguards		\$ 1,600.00	\$ -	\$ 885.00	\$ 885.00	\$ 715.00
Monitors	*	\$ 250.00	\$ -	\$ 126.50	\$ 126.50	\$ 123.50
Swim Lessons		\$ 2,000.00	\$ -	\$ -	\$ -	\$ 2,000.00
SUBTOTAL		\$ 3,850.00	\$ -	\$ 1,011.50	\$ 1,011.50	\$ 2,838.50
Art Program						
Knit/Crochet		\$ 350.00	\$ -	\$ 150.00	\$ 150.00	\$ 200.00
Quilting		\$ 350.00	\$ -	\$ -	\$ -	\$ 350.00
Arts & Crafts	*	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00
Drama/Theater	*	\$ 400.00	\$ -	\$ -	\$ -	\$ 400.00
Summer Concert Series		\$ 5,000.00	\$ -	\$ 4,900.00	\$ 4,900.00	\$ 100.00
SUBTOTAL		\$ 7,100.00	\$ -	\$ 5,050.00	\$ 5,050.00	\$ 2,050.00
Youth Programs						
Fencing	*	\$ 2,000.00	\$ -	\$ 1,435.72	\$ 1,435.72	\$ 564.28
Golf Programs	*	\$ -	\$ -	\$ -	\$ -	\$ -
Tennis Instruction	*	\$ 500.00	\$ -	\$ 500.00	\$ 500.00	\$ -
Horseback Riding	*	\$ -	\$ -	\$ -	\$ -	\$ -
Summer Camp Gr. 1-5	*	\$ 28,000.00	\$ -	\$ 29,538.75	\$ 29,538.75	\$ (1,538.75)
Pre Teen Travel Camp Gr. 6-8	*	\$ 11,000.00	\$ -	\$ 6,439.00	\$ 6,439.00	\$ 4,561.00
K - 5 BB (Girls & Boys)	*	\$ 3,100.00	\$ -	\$ 2,231.00	\$ 2,231.00	\$ 869.00
6/7/8 BB (Girls & Boys)	*	\$ 6,900.00	\$ -	\$ 3,668.00	\$ 3,668.00	\$ 3,232.00
Hall Monitors	*	\$ 6,192.00	\$ -	\$ 3,104.50	\$ 3,104.50	\$ 3,087.50
Travel Team 5,6,7&8 G&B	*	\$ 4,500.00	\$ -	\$ 3,507.20	\$ 3,507.20	\$ 992.80
H.S. Basketball	*	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 3,000.00	\$ -
SUBTOTAL	*	\$ 65,192.00	\$ -	\$ 53,424.17	\$ 53,424.17	\$ 11,767.83
Adult Programs						
Mens Softball		\$ -	\$ -	\$ -	\$ -	\$ -
Adult Volleyball	*	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00
Mens Over 35 BB	*	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00
Womens Soccer	*	\$ -	\$ -	\$ -	\$ -	\$ -
Tennis	*	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00
Golf	*	\$ 500.00	\$ -	\$ -	\$ -	\$ 500.00
Mens BB League	*	\$ 5,000.00	\$ -	\$ 3,958.90	\$ 3,958.90	\$ 1,041.10
Womens BB	*	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00
Womens Softball	*	\$ 1,800.00	\$ -	\$ 960.00	\$ 960.00	\$ 840.00
SUBTOTAL		\$ 7,700.00	\$ -	\$ 4,918.90	\$ 4,918.90	\$ 2,781.10
GRAND TOTAL		\$ 294,513.00	\$ -	\$ 226,379.73	\$ 226,379.73	\$ 68,133.27