

PROSPECT REGISTRARS OF VOTERS
KATHERINE S. BLINSTRUBAS / MARIANNE BYRNE

May 14, 2020

Mayor Robert Chatfield
36 Center Street
Prospect, CT 07612

Dear Mayor Chatfield:

The Registrars of Voters are requesting the following transfers:

1. Transfer from:

Date of Request: May 14, 2020
Account name: Conferences & Training
Account Number: 5150-08
Amount: \$5000.00
Reason for request: To buy updated laptops for elections and primaries.

Transfer to:

Account name: Computer Set-up
Account Number: 5150-09
Amount: \$5000.00

2. Transfer from:

Date of Request: May 14, 2020
Account name: Election Workers
Account Number: 5150-01
Amount: \$3000.00
Reason for request: Supplies and PPE

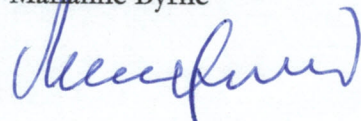
Transfer to:

Account name: Supplies
Account Number: 5150-02
Amount: \$3000.00

Requested by:


Katherine S. Blinstrubas

Marianne Byrne



List of Supplies:

- PPE: Sneeze guards, hand sanitizer, disinfectant spray and wipes, signage, golf pencils.) PPE is reimbursable from State of CT.
- Office supplies: file folders, pens, pencils, 3 types tape, staples, staplers, pushpins, envelopes, paperclips, printer ink, etc.
- Tabulator supplies: printer tape, ink, printer ink, seals, pens.