

**TOWN OF PROSPECT  
SIDEWALK TASK FORCE SUBCOMMITTEE**

**Special Meeting  
Prospect Town Hall Parking Lot  
Thursday September 10, 2020  
9:30 a.m.**

**AGENDA**

The Prospect Sidewalk Task Force will conduct a Special Meeting on Thursday September 10, 2020 at 9:30 am to take place in the parking lot behind Town Hall.

Call Meeting to Order

Pledge of Allegiance

Attendance

Guests: Anthony Ciriello, Milone MacBroom

Marc Mancini, Milone MacBroom

1. Discussion of Community Connectivity Grant (CCG) application - **Third Round of Funding - deadline for application 10/16/2020. Brochure attached.**
2. Discuss potential site and location for sidewalks with CCG funds.
3. Request Town Council to approve funding the CCG application cost to Milone and MacBroom
4. Receive update on status of LOTCIP sidewalk project along Rt. 69
5. Grant, take or authorize any appropriate action regarding current LOTCIP grant and CCG grant.
6. Approval of Minutes: 6/19/2020

Adjournment

*Submitted By:*

*Carla M. Perugini-Ericson*

*Maryann L. Anderson*  
TOWN CLERK

2020 SEP -9 PM 12: 22

PROSPECT, CONN  
TOWN CLERKS OFFICE  
RECEIVED FOR RECORD

## Sidewalk Task Force - AGENDA for THIS THURSDAY Special Meeting 9/10/2020 - 9:30 a.m. Town Hall Parking Lot

Carla Erickson <attorneycarlaerickson@gmail.com>

Tue 9/8/2020 1:37 PM

To: Town of Prospect <info@townofprospect.org>; Theresa Graveline <ucsc93@sbcglobal.net>; Jack Crumb <easton1932@comcast.net>; Tony Ciriello <TCiriello@mminc.com>; Marc Mancini <mmancini@mminc.com>; Rob Edwards <rob@jobshop.com>; Tony Ciriello <tonyc@miloneandmacbroom.com>; Carrie Anderson <Townclksprospect@yahoo.com>

📎 2 attachments (221 KB)

Sidewalk Task Force.Agenda 9.10.2020.doc; CCGP\_Brochure\_Final\_20200904.pdf;

Hello Everyone,

I have confirmed the availability and attendance of Jack, Theresa and the Mayor for this special meeting at the Town Hall parking lot about the Community Connectivity Grant. I left a VM for Rob. Please see Sidewalk Task Force Agenda and a brochure on the grant.

We are hoping to apply for this third round of funding from the Community Connectivity Grant, which can provide up to \$600,000 for sidewalks. This goal of this grant is to make conditions safer and more accommodating for pedestrians and bicyclists, thereby encouraging more people to use these healthy and environmentally sustainable modes of travel. We are having this special meeting on Thursday at 9:30 am because immediate action is needed, as the deadline for the grant submission is October 16, 2020.

Tony estimates that these CCG funds could potentially provide up to 3000 linear feet of sidewalks. Tony's firm is able to assist the Town with writing and submitting the grant application, as they have expertise with this grant as they are currently working with Bethlehem, Salisbury and Ridgefield sidewalk projects through this grant. They have advised that their fee for the preparation of and submission of the grant application is estimated between \$2000 and \$3000. Potential locations for these sidewalks has to be discussed and confirmed by the STF so that the CCG grant submission can identify the area proposed for this project. Mayor has suggested that these funds be used to extend sidewalks run from Town Hall to Colonial Drive on Rt. 68, and up Old Schoolhouse. This will continue with our Town plan for sidewalks in our commercial district, and provide a pedestrian-safe connection to the Rt. 68 businesses, since the LOTCIP funds are providing this access to Rt. 69 businesses. I had proposed possible sidewalks to Prospect Elementary, connecting the new school to the center of Town, but both Tony and Mayor advised there is significant amount of ledge along Rt. 69 which might be costly to remove, thereby reducing lineage available for sidewalk construction, and may leave the sidewalk short. Also, Mayor is not necessarily comfortable with children walking along sidewalks in that remote area of town.

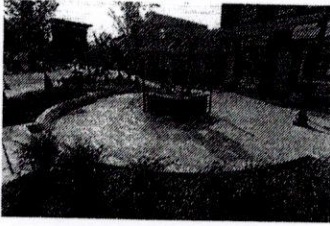
Our task will be to confirm the location for these sidewalks, and vote to submit a request to the Town Council to approve on 9/15/2020 the grant application funds, so Milone and MacBroom have time to prepare the application and we can meet the filing deadline. I am hoping Tony and/or Marc can attend so that they can provide additional information on the CCG and explain the contingencies, design costs and approval process for this grant, and also provide an update on the LOTCIP grant status.

We are very hopeful that the LOTCIP sidewalk project will be approved to go out to bid in October, and the 1st leg of construction up to Dunkin' Donuts can go in before the winter, but this all depends on COG review and DOT final approval. Hopefully, Tony and Marc can update us as to the status on that - and assist with pushing this forward.

Best regards,

Carla M. Perugini-Erickson  
Attorney At Law  
Associate Faculty Post University  
P.O. Box 7299  
37 Waterbury Road, Lower Suite  
Prospect, CT 06712  
Tel. 203-527-9307  
Fax 203-758-3418  
**PLEASE USE NEW EMAIL: [carla@attyericksonlaw.com](mailto:carla@attyericksonlaw.com)**

Community



Connectivity

Grant Program

The Community Connectivity Program (CCGP), developed by the Connecticut Department of Transportation, seeks to improve accommodations for bicyclists and pedestrians in urban, suburban and rural community centers. The primary program objective is to make conditions safer and more accommodating for pedestrians and cyclists, thereby encouraging more people to use these healthy and environmentally sustainable modes of travel. A central goal of the Community Connectivity Grant Program is to facilitate social and economic opportunities to underserved communities by providing equitable levels of access to affordable and reliable transportation options. Underserved communities include low income households and individuals, minority populations, elderly, children, people with Limited English Proficiency (LEP), and or persons with disabilities. The CCGP will consider equitable transportation projects that impact the community's mobility and connectivity needs and in order to attain an equitable transportation network.

The **CCGP** provides construction funding for local initiatives that will contribute to reaching the overall goal of the broader Community Connectivity Program. Projects funded through the CCGP will allow municipalities to perform smaller scale capital improvements. The Department will administer the CCGP and will solicit applications for grants from municipalities. For Round 3, grants will be awarded on a competitive basis and will range between \$125,000 and \$600,000.

Guidelines for the program and an electronic application can be found at: <http://ctconnectivity.com>  
The Guidelines provide an overview of the CCGP and all the necessary details to complete an application for grant funding. Please note that this is a competitive process, where applications will be evaluated based on the criteria outlined in the application materials.

In order to be considered for award of a grant under this solicitation, Municipalities that were previously awarded a grant under the Community Connectivity Program must have progressed with their projects past the point of submission of Final Design and issued a Notice to Proceed or Authorization to Advertise their project by the date this solicitation is announced (August 28, 2020).

The application deadline for the current CCGP solicitation is **4:00 p.m. on Friday, October 16, 2020**. Each Municipality will be allowed to submit **one** application.

All general inquiries regarding the Community Connectivity Grant Program should be directed to [CTDOT.CCGP@ct.gov](mailto:CTDOT.CCGP@ct.gov)

All state and local roads are eligible for this Program.