

TOWN OF PROSPECT, CONNECTICUT 06712

January 8, 2021

Town Clerk MaryAnn Anderson
36 Center Street
Prospect, CT 06712

Dear Carrie:

Under Connecticut General Statute, I hereby appoint Kristine A. Carasone of 7 Amber Court, Prospect, CT as my deputy Treasurer for the Town of Prospect. This position will stand from now until November 12, 2021.

Thank you for your attention to this matter.

Very truly yours,

Dave R. Young
Treasurer

TC mtg
1-19-2021
Packet 1
8pgs

Stephanie E. Cummings
Counsel
Direct: 203-575-2649
Fax: 203-575-2600
SCummings@carmodylaw.com

50 Leavenworth Street
P.O. Box 1110
Waterbury, CT 06702

December 28, 2020

Mayor Robert Chatfield
Prospect Town Hall
36 Center Street
Prospect, CT 06712

Re: Connecticut Paid FMLA

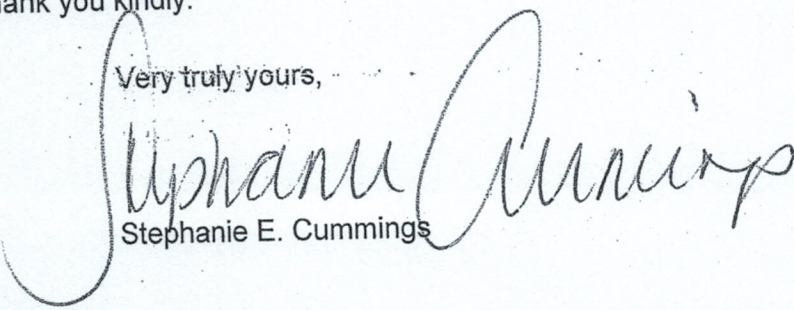
Dear Mr. Mayor:

Pursuant to our earlier conversation, Connecticut municipalities are not included as "covered employers" under the Connecticut Paid FMLA program unless and until a municipal bargaining unit bargains for inclusion of the program.

At this time, no Prospect collective bargaining unit has bargained for benefits under the Connecticut Paid FMLA program. Therefore, Prospect is exempt from participation, including the collection of the payroll tax.

This analysis is subject to change if the underlying facts and circumstances change from the above. Should you have any questions, please do not hesitate to contact me at the above Waterbury office. Thank you kindly.

Very truly yours,



Stephanie E. Cummings

2020/2021 Budget		Prospect Parks and Recreation			January 2021	
Month Ending:	Fees	Recently Pd	\$ Spent To	Total Inc.	Balance	
Administration	Clt'd	2020/2021	Bills	Date	Bills & Spent	Available
Supplies/Computer Program		\$ 3,575.00	\$ -	\$ 3,695.00	\$ 3,695.00	\$ -
Background Checks		\$ 1,000.00	\$ 10.95	\$ -	\$ 10.95	\$ 989.05
Clerk		\$ 1,800.00	\$ -	\$ -	\$ -	\$ 1,800.00
Program Brochure		\$ 4,460.00	\$ -	\$ 120.00	\$ 120.00	\$ 4,340.00
Director of Recreation		\$ 62,219.00	\$ -	\$ 62,219.00	\$ 62,219.00	\$ -
Program Assistant F.T.		\$ 25,405.00	\$ -	\$ 25,405.00	\$ 25,405.00	\$ -
Summer Help		\$ 3,900.00	\$ -	\$ -	\$ -	\$ 3,900.00
Professional Development		\$ 1,000.00	\$ -	\$ 580.00	\$ 580.00	\$ 420.00
Car Expense		\$ 2,000.00	\$ -	\$ -	\$ -	\$ 2,000.00
SUBTOTAL		\$ 105,359.00	\$ 10.95	\$ 92,019.00	\$ 92,029.95	\$ 13,449.05
Park Operations						
Park Develop/Improv		\$ 80,000.00	\$ 3,905.85	\$ 15,994.20	\$ 19,900.05	\$ 60,099.95
Building Maintenance		\$ 11,000.00	\$ -	\$ -	\$ -	\$ 11,000.00
Field Maintenance		\$ 11,000.00	\$ -	\$ 6,560.00	\$ 6,560.00	\$ 4,440.00
Port - A - Lets		\$ 4,000.00	\$ -	\$ 4,000.00	\$ 4,000.00	\$ -
Monitoring Charge		\$ -	\$ -	\$ -	\$ -	\$ -
Vandalism		\$ 2,000.00	\$ -	\$ -	\$ -	\$ 2,000.00
SUBTOTAL		\$ 108,000.00	\$ 3,905.85	\$ 26,554.20	\$ 30,460.05	\$ 77,539.95
Swim Program						
Lifeguards		\$ 1,600.00	\$ -	\$ -	\$ -	\$ 1,600.00
Monitors	*	\$ 250.00	\$ -	\$ -	\$ -	\$ 250.00
Swim Lessons		\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00
SUBTOTAL		\$ 2,850.00	\$ -	\$ -	\$ -	\$ 2,850.00
Art Program						
Knit/Crochet		\$ 350.00	\$ -	\$ -	\$ -	\$ 350.00
Quilting		\$ 350.00	\$ -	\$ -	\$ -	\$ 350.00
Arts & Crafts	*	\$ 500.00	\$ -	\$ -	\$ -	\$ 500.00
Drama/Theater	*	\$ 400.00	\$ -	\$ 300.00	\$ 300.00	\$ 100.00
Summer Concert Series		\$ 6,000.00	\$ -	\$ 2,250.00	\$ 2,250.00	\$ 3,750.00
SUBTOTAL		\$ 7,600.00	\$ -	\$ 2,550.00	\$ 2,550.00	\$ 5,050.00
Youth Programs						
Fencing	*	\$ 2,000.00	\$ -	\$ 700.25	\$ 700.25	\$ 1,299.75
Tennis Instruction	*	\$ 500.00	\$ -	\$ -	\$ -	\$ 500.00
Summer Camp Gr. 1-5	*	\$ 34,000.00	\$ -	\$ -	\$ -	\$ 34,000.00
Pre Teen Travel Camp Gr. 6-8	*	\$ 9,000.00	\$ 2,180.00	\$ 2,438.00	\$ 4,618.00	\$ 4,382.00
K - 5 BB (Girls & Boys)	*	\$ 3,100.00	\$ -	\$ -	\$ -	\$ 3,100.00
6/7/8 BB (Girls & Boys)	*	\$ 6,900.00	\$ -	\$ -	\$ -	\$ 6,900.00
Hall Monitors	*	\$ 6,192.00	\$ -	\$ -	\$ -	\$ 6,192.00
Travel Team 5,6,7&8 G&B	*	\$ 4,500.00	\$ -	\$ -	\$ -	\$ 4,500.00
H.S. Basketball	*	\$ 4,500.00	\$ -	\$ -	\$ -	\$ 4,500.00
SUBTOTAL	*	\$ 70,692.00	\$ 2,180.00	\$ 3,138.25	\$ 5,318.25	\$ 65,373.75
Adult Programs						
Adult Volleyball	*	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00
Mens Over 35 BB	*	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00
Tennis	*	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00
Golf	*	\$ 500.00	\$ -	\$ -	\$ -	\$ 500.00
Mens BB League	*	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 5,000.00
Womens BB	*	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00
Womens Softball	*	\$ 1,800.00	\$ -	\$ -	\$ -	\$ 1,800.00
SUBTOTAL		\$ 7,700.00	\$ -	\$ -	\$ -	\$ 7,700.00
GRAND TOTAL		\$ 302,201.00	\$ 6,096.80	\$ 124,261.45	\$ 130,358.25	\$ 171,962.75

July 6, 2020

Via e-mail

The Honorable Robert J. Chatfield
Mayor, Town of Prospect
Prospect Town Hall
36 Center Street
Prospect, CT 06712

Re: Appointment of Deputy Treasurer

Dear Mayor Chatfield:

You have asked if a town Treasurer has authority to appoint a deputy under Connecticut law. Connecticut General Statutes § 7-80 defines the duties of a Treasurer and provides for the appointment of a deputy. Specifically, this section provides that a Treasurer "may appoint a deputy who shall, in the absence or disability of the town treasurer, perform all his duties." Accordingly, a town Treasurer may appoint a deputy who may perform his duties in his absence or disability. Please let me know if you have any further questions in this regard.

Very truly yours,

David S. Hardy

David S. Hardy

DSH/mdd



**The Volunteer
Fire Department of Prospect, Inc.**

P.O. Box 7001

PROSPECT, CONNECTICUT 06712

**PROSPECT VOLUNTEER FIRE DEPARTMENT
ACCOUNT BALANCE
DECEMBER 2020**

CHECKING ACCOUNT:

BALANCE 12/1/2020	\$40,579.06
INCOME	74,319.25
EXPENSES	(40,428.95) November bills
BALANCE 12/31//2020	\$74,469.36

TOWN OF PROSPECT
General Fund Expenditures Compared with Budget

	Original Budget	Transfers	Budget w/Transfers	Expenditures in October	Expenditures Actual YTD	Unexpended Budget
EXPENDITURES						
5000-00 OFM - SALARY	88,903.00		88,903.00	6,838.68	29,064.39	59,838.61
5000-01 OFM - EXPENSES	1,500.00		1,500.00	125.00	500.00	1,000.00
5000-02 OFM - SUPPLIES	3,000.00		3,000.00	0.00	773.67	2,226.33
5000-03 OFM - OFFICE MANAGER	59,908.00		59,908.00	4,597.08	19,537.59	40,370.41
5000-04 OFM - CLERICAL ASST (PT)	57,868.00		57,868.00	4,698.06	20,041.01	37,826.99
5000-05 OFM - CAR EXPENSE	1,800.00		1,800.00	150.00	600.00	1,200.00
5000-07 OFM - MUNICIPAL ASST.	10,000.00		10,000.00	0.00	0.00	10,000.00
5000-08 OFM - CODE RED	7,130.00		7,130.00	0.00	0.00	7,130.00
5000-09 OFM - PAYROLL SERVICE	12,000.00		12,000.00	0.00	0.00	12,000.00
5000-10 OFM - TRANSITION CONS.	1,000.00		1,000.00	0.00	0.00	1,000.00
5050-00 PROBATE COURT - SERVICES	4,500.00		4,500.00	0.00	3,641.15	858.85
5100-00 ZBA - MEETING CLERK	1,800.00		1,800.00	0.00	600.00	1,200.00
5100-03 ZBA - CONFERENCES	200.00		200.00	0.00	0.00	200.00
5150-00 ER - SALARIES	31,186.00		31,186.00	2,218.68	8,874.72	22,311.28
5150-01 ER - ELECTION WORKERS	31,500.00		31,500.00	0.00	9,620.00	21,880.00
5150-02 ER - SUPPLIES	2,000.00		2,000.00	911.40	1,186.02	813.98
5150-03 ER - TABULATOR PROGRAMMING	8,300.00		8,300.00	770.00	2,788.85	5,511.15
5150-04 ER - FOOD FOR ELECTIONS	1,000.00		1,000.00	0.00	321.50	678.50
5150-06 ER - VOTER CANVAS SM	300.00		300.00	0.00	0.00	300.00
5150-07 ER - CONF. & TRAINING	2,700.00		2,700.00	0.00	260.00	2,440.00
5200-00 AUDITOR	15,000.00		15,000.00	0.00	0.00	15,000.00
5200-01 GASB-34	2,000.00		2,000.00	0.00	0.00	2,000.00
5200-02 SECONDARY DISCLOSURE	1,500.00		1,500.00	0.00	0.00	1,500.00
5250-00 ASSESSOR - SALARY	49,361.00		49,361.00	3,797.00	16,137.25	33,223.75
5250-01 ASSESSOR - CLERICAL ASST.	56,642.00		56,642.00	4,450.24	18,913.52	37,728.48
5250-02 ASSESSOR - SUPPLIES	250.00		250.00	0.00	0.00	250.00
5250-03 ASSESSOR - CAR EXPENSE	700.00		700.00	58.33	233.32	466.68
5250-06 ASSESSOR - DUES	100.00		100.00	0.00	0.00	100.00
5250-09 ASSESSOR - FIELD INSPECTIONS	2,563.00		2,563.00	203.00	861.19	1,701.81
5300-00 BD. OF ASSESS. APPEALS - CLERK	410.00		410.00	100.00	100.00	310.00

TOWN OF PROSPECT
General Fund Expenditures Compared with Budget

	Original Budget	Transfers	Budget w/Transfers	Expenditures Actual YTD	Unexpended Budget
5350-00	57,577.00		57,577.00	4,429.00	18,823.25
5350-01	30,311.00		30,311.00	2,331.60	9,909.30
5350-02	16,050.00		16,050.00	204.02	1,529.89
5350-03	960.00		960.00	37.50	922.50
5350-04	1,500.00		1,500.00	0.00	1,500.00
5350-05	350.00		350.00	0.00	350.00
5350-06	250.00		250.00	0.00	250.00
5400-00	10,000.00		10,000.00	833.33	3,333.32
5450-00	100,000.00		100,000.00	0.00	54,330.59
5500-00	57,577.00		57,577.00	4,429.12	18,823.76
5500-01	33,353.00	3,000.00	33,353.00	2,695.20	11,453.69
5500-02	15,044.00	3,500.00	15,044.00	5,419.74	11,828.31
5500-04	850.00	689.00	850.00	80.00	386.54
5500-06	250.00		250.00	0.00	0.00
5500-08	8,000.00		8,000.00	0.00	0.00
5600-00	1,500.00		1,500.00	0.00	0.00
5600-01	5,000.00		5,000.00	200.00	1,000.00
5600-03	200.00		200.00	0.00	0.00
5650-00	1,000.00		1,000.00	0.00	0.00
5700-00	17,000.00		17,000.00	931.66	3,324.34
5700-02	9,600.00		9,600.00	5,306.08	7,046.08
5750-00	241,000.00		241,000.00	17,317.28	73,030.11
5800-00	70,000.00		70,000.00	6,688.09	43,854.57
5850-00	35,723.00		35,723.00	2,976.92	11,842.92
5850-01	12,414.00		12,414.00	1,034.50	4,115.25
5850-02	2,000.00		2,000.00	0.00	295.00
5850-03	2,700.00		2,700.00	225.00	900.00
5850-04	2,000.00		2,000.00	166.65	666.60
5850-05	10,436.00		10,436.00	871.93	4,059.90
5850-06	8,761.00		8,761.00	730.08	2,904.24
5850-07	2,000.00		2,000.00	166.65	666.60

TOWN OF PROSPECT
General Fund Expenditures Compared with Budget

	Original Budget	Transfers	Budget w/Transfers	Expenditures in October	Expenditures Actual YTD	Unexpended Budget
5900-00	900.00		900.00	0.00	0.00	900.00
5900-04	6,000.00		6,000.00	560.00	2,240.00	3,760.00
5900-06	500.00		500.00	0.00	229.25	270.75
5950-00	5,004.00		5,004.00	0.00	0.00	5,004.00
5950-01	5,486.00		5,486.00	0.00	5,471.00	15.00
5950-02	825.00		825.00	0.00	825.00	0.00
6050-00	10,800.00		10,800.00	900.00	3,600.00	7,200.00
6050-01	5,850.00		5,850.00	275.00	775.00	5,075.00
6100-00	67,633.00		67,633.00	4,120.70	20,962.11	46,670.89
6100-01	108,000.00		108,000.00	8,539.21	24,032.46	83,967.54
6100-02	46,000.00		46,000.00	5,304.15	18,813.53	27,186.47
6100-03	110,000.00		110,000.00	677.00	86,478.38	23,521.62
6100-04	152,500.00		152,500.00	14,186.61	60,517.19	91,982.81
6100-05	28,000.00		28,000.00	7,610.19	7,610.19	20,389.81
6100-06	7,500.00		7,500.00	0.00	0.00	7,500.00
6100-07	110,000.00		110,000.00	18,642.44	41,776.43	68,223.57
6150-00	3,000.00		3,000.00	0.00	0.00	3,000.00
6200-00	7,500.00		7,500.00	0.00	37.41	7,462.59
6200-01	503,000.00		503,000.00	39,384.35	159,275.20	343,724.80
6200-02	74,000.00		74,000.00	0.00	0.00	74,000.00
6200-03	2,200.00		2,200.00	0.00	531.00	1,669.00
6200-04	85,063.00		85,063.00	20,529.23	21,829.25	63,233.75
6200-06	31,000.00		31,000.00	6,327.66	12,568.21	18,431.79
6200-07	24,000.00		24,000.00	2,402.25	6,890.03	17,109.97
6200-08	12,000.00		12,000.00	815.00	3,260.00	8,740.00
6200-09	28,000.00		28,000.00	4,591.51	11,480.81	16,519.19
6250-00	22,500.00		22,500.00	5,509.13	10,529.13	11,970.87
6300-00	1,300.00		1,300.00	85.00	170.00	1,130.00
6300-01	50.00		50.00	0.00	0.00	50.00

ANTI-BLIGHT COMMISSION CLERK
ANTI-BLIGHT COMMISSION EXPENSES