

**TOWN COUNCIL
VIRTUAL MEETING
Approved Minutes
February 16, 2021**

Chairman Slapikas called to order the regular meeting of the Prospect Town Council @ 6:00 p.m. The meeting was a Virtual Meeting by video conference via GoToMeeting as authorized by Executive Orders 7B and 7I. The meeting began with the Pledge of Allegiance.

Organizer of Virtual Meeting Present: J. Slapikas

A roll call for attendance was taken by Chairman Slapikas.

Via Online: J. Slapikas, R. Blanc, P. Geary, L. Fitzgerald, S. Pilat,
S. Lusas-Kolodziej, T. Graveline & K. O'Leary

Council Members Absent: M. Patchkofsky

Guests: none

Mayor's Report: (The Mayor was not in attendance due to a prior commitment)

- P. Geary asked about the theft. How much has our insurance paid to the Town? How much did the bank reimburse? She also questioned why the Council has not received the Auditors report yet. P. Geary also mentioned that the Council has not received the Police Contract yet. She wanted to see how much is paid towards retirement. Per J. Slapikas his intention is to have the auditor come to the March 2nd meeting. He will also be calling for a March 10th Special Meeting to present the budget.
- T. Graveline mentioned how the Council has repeatedly asked for an accounting of the Police Overtime expenditures. (ex. salary purchases etc.) She is hoping to have updated information more recent than June 2020. The Council is also waiting on the Town Clerk's full expenditures since June, including all the extra that has been transferred and used for coverage. T. Graveline also asked about the additional information the Mayor said he would submit to the Council re: The Grand List. She also mentioned the General Fund expenditures compared with the Budget Report; She has several questions regarding this. T. Graveline also mentioned that the Town Clerks math is incorrect. (Amounts \$3000, \$3500 and \$689.) The column that is supposed to have total with the transfers included does not. The final column is correct however the middle column is not. She also mentioned that there are a couple of line items that have expended more than 50% as of December. J. Slapikas stated he will relay all of this information to the Mayor.

Chair's Report:

- **Bonadio Update:** J. Slapikas had a virtual meeting today at 4 p.m. He stated that the information Bonadio is not getting is disheartening to him and others. It's not so much they are being ignored; the Town is just technologically slow on handling things. He has another meeting for this Friday. He will address all of this and hopefully have a better answer by then. J. Slapikas also spoke to Bonadio regarding meeting with the Council and giving them a rundown of what's going on. T. Graveline stated it is hard for the Council to ask questions if they don't have all the information. J. Slapikas stated he has informed the Council of all the information he knows. Bonadio is 70% behind on how far they wanted to be with this audit. P. Geary is confused on why certain information hasn't been sent to Bonadio. Why hasn't payroll been sent? J. Slapikas also stated he relayed concerns of a conflict of interest for the three years that Mike Batiste was the auditor. Bonadio does not see a conflict because they are asking for information from him and the Town. J. Slapikas will request a comprehensive report at least 7 days before meeting with Bonadio. T. Graveline asked if at this point it would be appropriate to meet with Bonadio in an executive session. J. Slapikas is thinking that is what the Council will do.
- **Community Wellness Update:** J. Slapikas will send everyone a link for the Tuesday meeting. Brenda Martin would like to be on that call. J. Slapikas stated that he might be traveling. If he isn't he will get the meeting started and S. Pilat can run meeting. That night they will nominate a chairman etc. J. Slapikas thanked everyone for showing up for the special meeting.

Approval of Minutes:

- *February 2, 2021:* **Motion** made by P. Geary, seconded by R. Blanc to approve the minutes for Feb. 2, 2021. **Unanimous.**
- *February 9, 2021:* **Motion** made by S. Lusas Kolodziej, seconded by L. Fitzgerald to approve the minutes for Feb. 9, 2021. S. Lusas Kolodziej mentioned that Capt. Gunny's name should be changed to Matt. (Gunny is a nickname) Motion amended to correct this. **Unanimous.**

Public Participation: (5 Minute Time Limit)

- Public comments can be made virtually via <https://global.gotomeeting.com/join/321983509>
- Comments can be made via telephone by pressing *6 on your device. Participants will be admitted to speak one at a time and can be seen and heard by Council members.
- Chairman Slapikas asked multiple times if there was any Public Participation. There was none.

New Business:

- **Refunds:** 9 items totaling \$8725.48. Motion made by S. Lusas Kolodziej seconded by R. Blanc to approve the refunds. The Council members did not receive a copy of the refunds. Refunds tabled until next Tues. Special Wellness Meeting.
- **Transfers:** none
- **Resignation:** Rosalyn Moffo submitted her letter of resignation as the Clerk for the Town Council. The Council expressed their sadness that she resigned but they understand and wish her the best. She was an outstanding Council Clerk. **Motion** made by P. Geary, seconded by T. Graveline to accept the resignation. **Unanimous.** to accept resignation. Second from T. Graveline. She was outstanding council clerk. **Unanimous.** J. Slapikas stated he will be talking to the Mayor regarding putting together an application and start the process of finding a replacement clerk. Heather Tiganella is interested.

Correspondence:

P. Geary mentioned there are quite a few reports missing. J. Slapikas will follow-up and make sure we receive them. T. Graveline asked about the Library Report. The far-right column has the words "after ecumbert (spelling?)". What is the intended use of this column? She is unsure why it is there. J. Slapikas will reach out to John the Librarian and ask him. T. Graveline stated it would be terrific if the Council could have reports from the same month for every department. J. Slapikas stated we should have all January reports updated from each dept. by the second meeting in March. He will send an email out to all the depts. and make sure they stay on top of this.

1. Agenda
2. Internal Audit Project Update
3. Library Report
4. Fire Dept. Report
5. Prospect Parks & Rec. Report
6. Zoning Report
7. General Fund Expenditures Compared to Budget
8. Rosalyn Moffo Resignation Letter

Motion made by T. Graveline, seconded by L. Fitzgerald to accept and place the correspondence on file. **Unanimous.**

Subcommittees:

- *Land Use & Acquisition:* none. T. Graveline reached out to CT. Water again. She tried to get the correct email, but she was directed to the customer service email. Hopefully she will be hearing from them very soon. J. Slapikas will reach out to Mayor to see if he has different contact information.
- *Public Works Maintenance:* none
- *Sidewalk Task Force:* none
- *Pension:* none P. Geary stated they haven't had a meeting, but she would like to schedule one after the Council meets with the auditor. Community Wellness meeting Tues. Feb 23rd at 7 p.m.
- *Ordinance:* none
- *Salary Review:* They had a meeting last week, and a follow-up meeting is coming up next week.
- *Town Buildings:* none

S. Pilat mentioned the first in town vaccination for those over 65 is set up for the next Tuesday Feb. 23rd. This was coordinated through the Senior Center. They are hoping to vaccinate smaller groups. P. Geary asked if in the event a person is scheduled for a day there is inclement weather; how are they notified of cancellation? S. Pilat stated an email is sent out cancelling and suggesting they reschedule for the next earliest possible date. The Senior Center can help the elderly who don't have computers get on the list. S. Pilat stated this should be getting easier when pharmacies start doing it; They have their own system for scheduling, but it will help take a load off the local Health Depts. etc. P. Geary complemented the program going through the Senior Center. They have great follow-up calls etc. They are doing great job. T. Graveline thinks it makes huge a difference reaching out to our own group of people in town. Personal contact via phone calls makes people more comfortable and less worried about their ability to get online to register.

Old Business: none

Adjournment: **Motion** made by S. Lusas Kolodziej, seconded by R. Blanc to adjourn the meeting at 6:38 p.m. **Unanimous.**

Jeff Slapikas
Jeff Slapikas, Chairman

Prospect Town Council
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