



WATER POLLUTION CONTROL AUTHORITY
Town Of Prospect, Connecticut

APPROVED
MEETING MINUTES
SPECIAL MEETING
FRIDAY SEPTEMBER 11, 2020

PROSPECT, CONN
TOWN CLERKS OFFICE
RECEIVED FOR RECORD
2020 DEC 21 PM 1:53
Thompson A. Anderson
TOWN CLERK

Members Present: Christopher Wester, Carl Montagano, and John Guevin

Members Absent: Louis Booth

Others Present: Anne Marie Burr, Tax Collector, Town of Prospect

The Meeting was held virtually via Phone Conference

Chairman Wester called the meeting to order at 2:03 p.m.

Correspondence:

- A copy of the September 2020 Eversource bill in the amount of \$10.99.
- A copy of the May 2020 Frontier bill for phone number ending 1137 in the amount of \$101.46.
- A copy of the July 2020 Frontier bill for phone number ending 1027 in the amount of \$50.02.
- A copy of the July 2020 Frontier bill for phone number ending 1137 in the amount of \$215.56.
- A copy of the August 2020 Frontier bill for phone number ending 1137 in the amount of \$115.59.
- A copy of a paid invoice to PJS, LLC dba INTROL in the amount of \$400 for the bi-annual meter calibrations to Aria and Progress Lane.
- A copy of a paid invoice to EML for the semi annual Progress Lane water quality testing in the amount of \$445.41
- A copy of a paid invoice to EML for the semi annual Aria water quality testing in the amount of \$445.41
- Email correspondence between Christopher Wester and Robert J. Santoro, Esq regarding the meter chamber at the Aria Banquet Facility
- Reimbursement to the Town of Prospect General Fund from the Sewer Use Account for the Administrators salary for FY ending 2019 totaling \$7,234.08.
- A transfer of monies from the Sewer Use Account to the WPCA Capital Improvement Fund in the amount of \$2,014.65 for sinking funds collected from the 2018 sewer billing.
- A letter from the City of Waterbury dated Aug 6, 2020, addressed to Mayor Chatfield regarding the renewal of the IMSA agreement that is nearing the end of its 20 year term.

New Business:

Schedule Date for a Public Hearing for Establishment of Sewer User Charges for 2019-2020: Chairman Wester puts forth a date of September 17, 2019 to hold the public hearing for establishment of sewer user charges. **Motion by J. Guevin** to schedule a public hearing on September 17, 2019 at 6PM, to be held virtually via phone conference, **seconded by C. Montagano, Unanimous.** Motion Carries.

Review Sewer Invoice from the City of Waterbury: Chairman Wester states he has had conversations with Denis Cuevas from Jacobs engineering and Jim Berthelson, the Waterbury WPCF Controller, based on the volume of flow being billed to the Aria Facility account. There is a tremendous increase from last years flow, and it is necessary to determine why the volume is so high and what the possible causes could be. Chairman Wester notes Waterbury does takes monthly readings of the flow meter data and the flows are observed when they go onsite to record the data and take samples. The samples are tested to ensure flows are consistent with the intermunicipal agreement. Very high flows have been observed when no activity should be taking place and the water sampling shows waste water characteristics not consistent with domestic waste water. The total flow has increased from approximatly 1 million gallons to 8 million gallons this year. The facility will be billed for what Waterbury is charging and the issue will need to be investigated more closely and addressed once the bill is received by the facility owners.

Pond Place Billing Reimbursemnt Approval: Chairman Wester states a protion of last years sewer bill for Pond Place needs to be refunded due to a discrepancy in flow readings from the City of Waterbury. A revised bill was sent from the City of Waterbury, however, the original bill had already been mailed out and paid. The request at this point is that the WPCA issue a refund for the difference of the dollar amount. Total refund due is \$203.80. **Motion by J. Guevin** to approve a refund to Pond Place LLC in the amount of \$203.80, **seconded by Carl Montagno, Unanimous.** Motion Carries. The Administrator will ensure a check is issied and sent to Pond Place LLC.

Approve WPCA Clerk for Reimbursement: **Motion by J. Guevin** to approve reimbursement for WPCA clerk, **seconded by C. Montagano, Unanimous.** Motion carries.

Adjournment: **Motion by BJ. Guevin** to adjourn the meeting at 2:40 p.m., seconded by **C. Montagano, Unanimous.** Motion carries.

Respectfully Submitted,

Christopher Wester

Christopher Wester
Chairman