



WATER POLLUTION CONTROL AUTHORITY
Town Of Prospect, Connecticut

APPROVED
MEETING MINUTES
SPECIAL MEETING/PUBLIC HEARING
TUESDAY, SEPTEMBER 22, 2020

Members Present: Christopher Wester, Carl Montagano, Louis Booth, and John Guevin, Chris Whibey

Members Absent: Carl Montagano

Other Present: Anne Marie Burr, Tax Collector, Town of Prospect

The Meeting was held virtually via Phone Conference. Chairman Wester called the meeting to order at 6:02 p.m.

Approval of Previous Meeting Minutes: **Motion by L. Booth** to approve the meeting minutes from September 11 and September 17, 2020, **seconded by J. Guevin**, Discussion followed regarding the Notice of Public Hearing for the September 22 meeting not being published in the Republican American on the 12th of September as is stated in the minutes from September 11. Anne Marie Burr, Tax Collector for the Town of Prospect states the notice was published as stated and she has a copy of the notice that was in the paper on the 12th. There were no further comments. **Unanimous, Motion Carries.**

Administrators Report: The Administrator reports Paul Santoro of PJS, Introl is retiring and selling his business to Knapp Engineering. Moving forward all calibrations will be performed by Knapp Engineering. The sewer use bills have been sent to the printer and are scheduled to be mailed on time. The WPCA has a new member, Chris Whibey, we welcome him to the board.

Aria Facility Sewer Bill: Chairman Wester briefly states that a glitch was discovered in the billing spreadsheet that had been sent to the printer. One of the cells was corrupted creating a miscalculation of the distribution of the user fee between Toll Brothers, Pond Place and Aria. However, the glitch was discovered and rectified. No changes were made to the overall billing totals that had been approved at the last meeting.

Chairman Wester states that the bill for Aria is much higher than it has been in the past due to increased consumption reported by the City of Waterbury, we are anticipating a response from the owner once the bill is received. We are currently taking action to see what could be causing the increased flow. The City of Waterbury sent an output spreadsheet which charted the flows from Villa Rosa by month throughout the billing cycle of 2019-2020. Flows usually sit around 5000 gallons per month, however observed flows from the meters in October and November were up to 200 and 250 thousand gallons for the month. That is an enormous spike with no apparent explanation. C. Wester clarifies that Aria does own the meter, therefore rendering them fully responsible for its output. Regarding the reported high flow in October of 2019, Chairman Wester states we did receive some questions when the calibrations were completed. At that time the the arm that holds the meter was found to be bent at an odd angle. Photos of the bent meter were taken and sent to the WPCA prior to the arm being readjusted. There was no explanation for how or why it had been displaced. Discussion followed regarding wastewater samples taken to observe the conditions. Those samples contained solids as well as high levels of metals not usually found in great quantities in wastewater. Chairman Wester states legal counsel and the City of Waterbury have both been advised about the potential issue and action that may need to be taken once the bills become due.

Montagano, C. Montagano
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Approval of PJS, Introl Work at the Waterbury Treatment Plant: Chairman Wester states a quote from Paul Santoro at IPJS, Introl for software to be installed at the City of Waterbury has been received. He would like to review and discuss it to approve PJS, Introl to complete the much needed work. We have had nothing but trouble with maintaining consistency of data coming out of the stations. The City of Waterbury has requested that we provide to them an updated computer software platform that will allow them to remotely connect and take readings from the stations. Waterbury is willing to provide the hardware they need and a computer to run it. Paul Santoro has developed the software and has made it operational. A proposal was sent to the City of Waterbury in July, and they have asked us to proceed with getting it approved for installation. Total cost provided by Paul Santoro for the work is \$1,995.00, which will be added to the user costs for next year. **Motion by C. Whiby** to purchase the software at the one time price of \$1,995.00 and approve Paul Santoro of PJS, Introl to perform the installation on the City of Waterbury system, **seconded by J. Guevin**, discussion followed regarding the current telemetry in the meter chambers and how the nature of the materials and level of accuracy has always been problematic. Chairman Wester states the quote commensurates with the equipment and software and overall it is something that will help us receive consistent and accurate readings. **Unanimous, Motion Carries.**

Sewer System Permit Applications: There were no applications to be reviewed.

Toll Brothers Sewer Construction Update: There was no formal update provided. J. Guevin, a resident of the complex states there are occasional outages with pump stations. Brief discussion followed regarding the installation of back up generators, if they were installed or ever planned to be installed. Chairman Wester states he can set up an appointment with the Mayor to come in and review the approved drawings to see what was installed. Total permits are at 366, and all work is expected to be completed between April and October of 2021.

Open: J. Guevin questions the transfer of funds from the sinking fund to the capital improvement fund and asks if there is a yearly summary that goes out to show the total accumulated funds. This is a conversation to be had with the Mayor's Office personnel since the Administrator does not receive any copies of the Bank Statements. Anne Marie states online banking has been recently set up, suggesting perhaps the Administrator can have access to the online account statements. In the meantime Anne Marie will scan the bank statements and forward them to the Administrator.

Chairman Wester states he received a request from the City of Waterbury to update the IMSA. He will set up a time to speak with the mayor about plans moving forward and engaging our legal counsel.

Approve WPCA Clerk for Reimbursement: **Motion by J. Guevin** to approve reimbursement for WPCA clerk, **seconded by L. Booth, Unanimous.** Motion carries.

Adjournment: **Motion by J. Guevin** to adjourn the meeting at 6:51 p.m., **seconded by L. Booth, Unanimous.** Motion carries.

Respectfully Submitted,

Christopher Wester

Christopher Wester
Chairman